



6<sup>th</sup> ESLHO Symposium MRD and Immune-monitoring

EuroMRD

EuroClonality EuroFlow

9-10 November 2017 Corpus Congress Centre, Leiden, NL

EHASWG www.ESLHO.org

## **Contact for questions**

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## **Abstract Submission Instructions**

### Instructions

- All abstracts must be submitted before 27 August 2017, 17:00 CET.
- All abstracts must be prepared according to the guidelines provided below.
- All abstracts must contain original work.
- On submission, you will be asked to categorize your abstract within one of the five following topics:
  - MRD in ALL
  - MRD in AML
  - MRD in Multiple myeloma
  - MRD in mature lymphoid malignancies
  - MRD and immune-monitoring
- Abstracts that are clearly outside the above five MRD topics will not be evaluated.
- Abstracts must be submitted electronically only through the website (please see the submission link on website and follow the instructions on the submission pages).
- Abstracts received by postal mail or any other way will not be processed.
- Abstracts should be submitted in English.
- The content of the abstract, poster or presentation is the responsibility of the author(s).
- Also the responsibility for accuracy rests with the author(s).
- If you wish to withdraw an abstract, please contact the congress secretariat by email at your earliest convenience.

### Formatting rules

The following formatting rules should be taken into account before uploading your abstract(s):

- Abstract text should not exceed 500 words. This text limit does not include title, authors and affiliations
- Do not use any quotation marks (")
- Titles must not be capitalized
- <u>Do not mention the names of the (co)authors in your abstract text</u> since the reviewing will be handled anonymously. Abstracts with names of (co)authors in the abstract text can't be reviewed and will be excluded.
- Abstracts should follow a format of introduction, aims, methods, results, conclusion, references (maximum of 5 references can be included)
- One figure or one table can be included in the abstract, using appropriate legends (formats: jpeg, jpg, png, bmp or gif).
- Each completed abstract must contain a title, all authors, all affiliations (one affiliation per author), and abstract text. For the title, authors, affiliations and abstract text are separate fields available to fill out.





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# Author names

The following details of (co-)authors are required: family name, first name, initials, e-mail address, company / institute, department, city and country.

### References

A maximum of 5 references can be included.

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- Reference must be noted in Vancouver style. •
- Any references should be noted as citations within the text and not as footnotes at • the end.

### Abstract reviewing & acceptance

- Abstracts will be reviewed and selected by the Scientific Program Committee and handled anonymously. An abstract may be selected for oral presentation, a poster presentation, publication in the Symposium Book, or it may be rejected.
- All accepted abstracts will be published in the Symposium Book. •
- Confirmation of acceptance or rejection by the Scientific Program Committee will be • given before 26 September 2017 and emailed to the corresponding address of the first author (unless another author is selected as contact person)
- Instructions for oral or poster presentations will be sent to you before 20 October • 2017.

### Registration presenting author (oral presentation or poster)

- The presenting author will be required to register for the symposium in order to ensure that the abstract(s) will be included in the final program and in the Symposium Book.
- The deadline for presenting author registration and payment of registration fee is • 2 October 2017.

### **Travel Grant for selected oral presentations**

The presenting author of a selected oral presentation will receive a Travel Grant of • maximally €500, based on original receipts. The registration fee will be waived.